



Estd. – 2009

A Government Engineering College

E-mail – [pmecham@gmail.com](mailto:pmecham@gmail.com)

Website – [www.pmec.ac.in](http://www.pmec.ac.in)

# PARALA MAHARAJA ENGINEERING COLLEGE

(An Autonomous college affiliated to Biju Patnaik College of Technology, Odisha, Rourkela)

SITALAPALLI, BERHAMPUR, DIST.: GANJAM, PIN-761003

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No. PMEC/Estt. / 1814

Date:- 31 / 07 / 2025

## NOTICE FOR ADMISSION INTO B. TECH. (REGULAR) FOR THE ACADEMIC SESSION 2025-26

### NOTICE

This is for information of all finally allotted candidates by OJEE-2025 for admission into 1<sup>st</sup> year B.Tech Program of the College for the academic session 2025-26. The candidates are required to report in the College as per the following schedule, failing which their admission will be cancelled. They are required to submit documents, fees etc. as mentioned in this notice during the date of reporting and follow the instructions as given below.

#### (1) College Fees: B.Tech. (Regular)

(College Fee for the Academic Session 2025-26)

Fees	Regular Day Scholar (RDS)			
	Non TFW		TFW	
Category	GEN	SC/ST	GEN	SC/ST
College Fees	39,900	39,900	27,900	27,900
Fees paid at OJEE Nodal Centre	10,000	5,000	10,000	5,000
<b>Balance to be paid at the time of admission</b>	<b>29,900</b>	<b>34,900</b>	<b>17,900</b>	<b>22,900</b>

The college fee should be enclosed in the form of **Demand Draft** drawn in any nationalized bank in favour of **PRINCIPAL- PARALA MAHARAJA ENGINEERING COLLEGE, Payable at Berhampur**. Submit the DD along with all the relevant documents in the college on the time of admission.

#### (2) Accommodation in Hall of Residences

- Seats are available for all First-Year girls' students inside the campus.
- Only 200 seats are available for First Year boys in Halls of Residence. The Hall allotment shall be based on JEE (Main) and OJEE 2025 rank of the candidate.

#### (3) Fill the Personal Information in the QR Code

You are requested to scan the QR Code available at the reporting hall and submit successfully by filling all data or information.

**(4) Important Dates**

SN	Date of reporting for admission (Time: 10 AM to 1 PM & 3 PM to 5 PM)	Time	Programme	Branches	Date of Reporting at Hostel for eligible students	Date of Orientation Programme & Start of Classes
1	07/08/2025 Room No: 104 Ground Floor	10:00 AM to 05: 00 PM	B. Tech (Regular)	Electrical Engineering	10/08/2025	11/08/2025 to 30/08/2025
	07/08/2025 Room No 106 Ground Floor			Automobile Engineering & Civil Engineering		
	07/08/2025 Room No 117 Ground Floor			Computer Science Engineering		
2	08/08/2025 Room No 106 Ground Floor	10:00 AM to 05: 00 PM	B. Tech (Regular)	Mechanical Engineering		
	08/08/2025 Room No 117 Ground Floor			Electronics & Tele-Communication Engineering		
	08/08/2025 Room No: 104 Ground Floor			Chemical Engineering and Metallurgical & Materials Engineering		

**-For any query, please contact Mr. Basanta Kumar Gouda- (Mobile No-7077714002 From 10.00 AM to 05.00 PM on working day)**

## Documents to be produced at the time of reporting

Sl. No.	List of the documents to be produced in Original (Sl. No. 1 – 11)	Remark
1	<b>Demand Draft of College Fees.</b> (Write the name of the student/OJEE rank/Branch in the back side of the DD)	
2	Final Allotment Letter in <b>original</b> from OJEE - 2025	
3	Money Receipt of Rs 5000/- or Rs 10000/- paid, as applicable, during documents verification at Nodal Centre of OJEE - 2025	
4	College Leaving Certificate/ Conduct Certificate in <b>original</b> issued by the institution last attended	
5	Migration Certificate in <b>original</b> from institution last attended (if applicable)	
6	Two sets of Information Sheet in original ( <b>Annexure I</b> ) , Declaration in original ( <b>Annexure II</b> ), Affidavit (in <b>original</b> ) as per the format available in <b>Annexure III and IV</b> separately on Rs 10/- Stamp Papers	
7	Physical Fitness Certificate (in <b>original</b> ) from a doctor of any Government Hospital as per the format ( <b>Annexure V</b> )	
8	Information for College Identity card ( <b>Annexure VI</b> )	
9	Undertaking in <b>Original</b> (to maintain discipline and abide by the rules and regulations of the institution) ( <b>Annexure VII</b> )	
10	Undertaking (if any of the above document(s) the candidate could not produce at the time of physical reporting) in the format ( <b>Annexure VIII</b> ) <b>Attested photocopies of documents (Sl. No. 12- 19).</b> The candidates should bring the ORIGINAL documents in support of the self-Attested photo copies of documents for verification by Officials at the time of Reporting.	
11	Valid Photo Identity Card (such as Voter ID Card, Aadhaar Card, PAN Card, Driving License, Passport, Govt. ID cards, etc.)	
12	High School Certificate Examination or equivalent Examination Certificate showing Date of Birth.	
13	Memorandum of Marks of HSC/10 <sup>th</sup> Pass Certificate Examinations.	
14	Pass Certificate of the qualifying Examinations (+2 Science)	
15	Memorandum of Marks of the qualifying Examinations (+2 Science,)	
16	Certificate in support of SC/ST/SEBC/Physically Handicapped/ Defense/ Women Category etc. (Whichever is applicable)	
17	Income Certificate in case of TFW category candidates /EWS Certificate in case of EWS category candidates.	
18	Six (06) no. of Color Passport size photographs.	

Sd/-  
Principal  
Parala Maharaja Engineering College  
Berhampur

## INFORMATION SHEET

*Affix one recent  
passport size color  
photograph*

**Name of the branch :** \_\_\_\_\_

**Admission Type** Regular/Lateral Entry):- \_\_\_\_\_

Amount deposited at OJEE Nodal Centre : \_\_\_\_\_

**Transaction No.:-** \_\_\_\_\_ **Date:-** \_\_\_\_\_

[illegible]



## ANNEXURE – II

ODISHA JOINT ENTRANCE EXAMINATION (OJEE – 2025)

APPENDIX – VIII

(To be deposited at the College/College/University level)

### **DECLARATION**

Name of the candidate .....

JEE/OJEE-2025 Roll No..... Rank No..... Category

.....Stream .....

1. This is to undertake that I have taken admission in the College/Institute.....  
.....in.....out of my own  
accord. This allotment is based on the choice exercised by me during counselling process.
2. I have surrendered my OJEE-2025, Odisha Rank Card. I also understand that the Rank card  
is no more valid and against the same, I cannot take admission in other discipline in the same  
college or in another college in any discipline.
3. I understand that no change of branch or choice of college is permitted in the first year.  
Subject to regulation of the University and performance in first year, branch change may be  
permitted in second year only.
4. I understand that out of Rs .....paid by me after deducting Rs. 10,000/- Rs.  
5000/-  
in case of SC/ST (for under graduate / post graduate) towards University and Insurance  
Fees, the balance amount will be adjusted towards the fees, payable at college level while  
joining the college.
5. We understand that, we will not claim any refund of Rs..... (in full or Part)  
deposited at the time of counseling process, even in the case of not joining/withdrawal from  
the allotted college/course.
6. I also understand that the fee that I am paying during admission is provisional. I have to pay  
the balance if the actual fee is more or will be refunded if the fee is less.
7. I understand that I shall report to the college within the dates mentioned in the allotment  
letter of OJEE-2025.
8. We declare that we have read and understood the above provisions completely and will also  
abide by them.

Further, this is to certify that, I have downloaded the correct allotment letter for admission

Date:

Signature of the Guardian

Signature of the Candidate

## **Annexure – III**

### **AFFIDAVIT BY THE STUDENT**

1. I..... (Full name of student with admission/registration number)  
S/o Mr./Mrs..... having been admitted to Parala Maharaja  
Engineering College, Berhampur have received a copy of the BPUT Regulations on curbing the  
menace of ragging 2010 (hereafter called the regulations) carefully read and fully understood the  
provisions contained in the said Regulations.
2. I have in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of  
the penal and administrative action that is liable to be taken against me in case I am found guilty of  
or abetting ragging, actively or passively or being part of a conspiracy to promote ragging. I hereby  
solemnly aver and undertake that
  - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the  
Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may  
be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of  
the Regulations without prejudice to any other criminal action that may be taken against me under  
any penal law or any law for the time being in force.
5. I hereby declare that I have not been expelled or debarred from admission in any institution in the  
country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging;  
and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is  
liable to be cancelled.

Declared this ..... day of ..... month of ..... year

Signature of deponent

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the  
affidavit is false and nothing has been concealed or misstated therein

Verified at (place) ..... on this the ..... (Day) ..... of ..... (month) ..... (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the ..... (Day) of ..... (month)  
..... (year) after reading the contents of this affidavit.

**Oath Commissioner**

## **Annexure - IV**

### **AFFIDAVIT BY PARENT / GUARDIAN**

1. Mr. / Mrs./Ms ..... Full name of parent / guardian) father/ mother/ guardian of ..... (full name of student with Admission/ registration number). having been admitted to Parala Maharaja Engineering College, Berhampur have received a copy of the BPUT Regulations on curbing the menace of ragging 2010 (herein after called the (regulations) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he / she found guilty of or abetting ragging, actively or passively, or being part a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 or the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this.....day..... month of .....year

**Signature of deponent**

Name  
Address  
Telephone  
/Mobile

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) ..... on this the ..... (Day) ..... of..... (month) ..... (year)

**Signature of deponent**

Solemnly affirmed and signed in my presence on this the .....(Day) of..... (month) ..... (year) after reading the contents of this affidavit.

**Oath Commissioner**

**PHYSICAL FITNESS CERTIFICATE**  
**FOR ADMISSION TO PROFESSIONAL COURSES**

I, Dr.....after careful personal examination of the case do here by  
certify that Sri/Kum.....is found  
physically fit to undergo.....professional education. His/her height.....  
..... weightBlood Group.....and vision are found  
to be as mentioned.

Signature of Student

Signature of the Medical

Officer Name:

Regd.No:

Office Stamp/Seal:

**PARALA MAHARAJA ENGINEERING COLLEGE, BERHAMPUR  
TEMPORARY IDENTITY CARD OF STUDENT**

Affix a Recent  
Passport Size  
Photograph here

Name of the student (in Block letter)	
Father's Name	
Correspondence Address	
Name of the Branch	
OJEE/JEE Application No.	
Date of Birth	
Year of Admission & Valid	
Blood Group	
Parent/Guardian Contact No.	
Aadhaar No.	

Signature of student

Verifying Officer

Registrar

**UNDERTAKING**

(To maintain Discipline and abide by the Rules and Regulations of the Institution)

I, Sri/ Kumari ..... Son/Daughter ..... of  
Sri/Smt/Mr./Mrs/Dr.....  
.....At.....P. O.....  
.....P. S.....Dist..... is  
a student of ..... Semester ..... Branch  
of Parala Maharaja Engineering College, Berhampur do hereby undertake that I shall abide  
by the rules and regulations of the Institute and shall not involve myself in any kind of ragging  
/ indiscipline activities or any other acts of misconduct in the College premises or outside  
during my stay in the Institute. In case of any violation, the College authority can initiate  
following disciplinary actions against me.

01. File criminal case against me.
02. Expulsion from Institution.
03. Cancellation Hostel Seat.
04. Any other disciplinary action as imposed by the authority.

We agree.

Signature of Parents/ Guardian  
As witness  
Date

Full Signature of the Student  
Date



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**SITALAPALLI, BERHAMPUR, DIST.: -GANJAM, PIN-761003**

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## **COLLEGE FEE STRUCTURE FOR THE ACADEMIC YEAR 2025-26**

### **B.Tech (Regular) –Non TFW Category**

Sl. No.	Component	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year
1	TUITION FEE	12,000.00	12,000.00	12,000.00	12,000.00
2	DEVELOPMENT FEE	7,000.00	7,000.00	7,000.00	7,000.00
3	LABORATORY MAINTENANCE FEE	1,500.00	1,500.00	1,500.00	1,500.00
4	REGISTRATION FEE	3,000.00	3,000.00	3,000.00	3,000.00
5	UNIVERSITY FEE (One-Time)	3,500.00	--	--	--
6	STUDENTS ACTIVIT`Y FEE	1,500.00	1,500.00	1,500.00	1,500.00
7	INTERNAL EXAMINATION FEE	1,800.00	1,800.00	1,800.00	1,800.00
8	SITE VISIT FEE	600.00	600.00	600.00	600.00
9	TRAINING & PLACEMENT FEE (One-Time)	5,000.00	--	--	--
10	CAUTION MONEY (One-Time & refundable)	2,500.00	--	--	--
11	ALUMINI FEE (One-Time)	1,500.00	--	--	--
12	DEGREE CERTIFICATE FEE (One-Time)	--	--	--	250.00
<b>Total: -</b>		<b>39,900.00</b>	<b>27,400.00</b>	<b>27,400.00</b>	<b>27,650.00</b>

Fees should be deposited only in college as a Demand Draft in favour of Principal-Parala Maharaja Engineering College, payable at Berhampur.

**N.B.: -The above Fee Structure may be changed from time to time as per Govt. Notification.**

Sd/-  
Principal



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## **COLLEGE FEE STRUCTURE FOR THE ACADEMIC YEAR 2025-26**

### **B.Tech. (Regular)–TFW Category**

Sl. No.	Component	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year
1	TUITION FEE	--	--	--	--
2	DEVELOPMENT FEE	7,000.00	7,000.00	7,000.00	7,000.00
3	LABORATORY MAINTENANCE FEE	1,500.00	1,500.00	1,500.00	1,500.00
4	REGISTRATION FEE	3,000.00	3,000.00	3,000.00	3,000.00
5	UNIVERSITY FEE (One-Time)	3,500.00	--	--	--
6	STUDENTS ACTIVIT`Y FEE	1,500.00	1,500.00	1,500.00	1,500.00
7	INTERNAL EXAMINATION FEE	1,800.00	1,800.00	1,800.00	1,800.00
8	SITE VISIT FEE	600.00	600.00	600.00	600.00
9	TRAINING & PLACEMENT FEE (One-Time)	5,000.00	--	--	--
10	CAUTION MONEY (One-Time & refundable)	2,500.00	--	--	--
11	ALUMINI FEE (One-Time)	1,500.00	--	--	--
12	DEGREE CERTIFICATE FEE (One-Time)	--	--	--	250.00
<b>Total: -</b>		<b>27,900.00</b>	<b>15,400.00</b>	<b>15,400.00</b>	<b>15,650.00</b>

Fees should be deposited only in college as a Demand Draft in favour of Principal-Parala Maharaja Engineering College, payable at Berhampur.

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Sd/-  
Principal